



ЕВРОПЕЙСКИ ПАРЛАМЕНТ PARLAMENTO EUROPEO EVROPSKÝ PARLAMENT EUROPA-PARLAMENTET
EUROPÄISCHES PARLAMENT EUROOPA PARLAMENT ΕΥΡΩΠΑΪΚΟ ΚΟΙΝΟΒΟΥΛΙΟ EUROPEAN PARLIAMENT
PARLEMENT EUROPÉEN PARLAIMINT NA HEORPA PARLAMENTO EUROPEO EIROPAS PARLAMENTS
EUROPOS PARLAMENTAS EURÓPAI PARLAMENT IL-PARLAMENT EWROPEW EUROPEES PARLEMENT
PARLAMENT EUROPEJSKI PARLAMENTO EUROPEU PARLAMENTUL EUROPEAN
EURÓPSKY PARLAMENT EVROPSKI PARLAMENT EUROOPAN PARLAMENTTI EUROPAPARLAMENTET

Directorate-General for the Presidency
Directorate for relations with National Parliaments
Legislative Dialogue Unit

Interparliamentary Committee Meeting

Committee on Civil Liberties, Justice and Home Affairs

***SMART BORDER PACKAGE:
EUROPEAN CHALLENGES, NATIONAL EXPERIENCES,
THE WAY AHEAD***

Monday, 23 February 2015, 15.00 - 18.30

Tuesday, 24 February 2015 09.00 - 12.30

**European Parliament, Brussels
József Antall building (JAN), room 6Q2**

PRACTICAL INFORMATION A-Z

ARRIVAL AND DISTRIBUTION OF ACCESS CARDS

The registration desk for this meeting is located in the entrance zone of the **József Antall (JAN) building** of the European Parliament, and will be indicated by signs. Registered participants can collect their access cards from the registration desk during the opening hours:

Monday, 23 February 2015, 14.00 - 15.00

Alternatively, the Brussels-based representatives of the national Parliaments may also collect the access cards for their delegations from the office of the Directorate for Relations with National Parliaments (WIE building, rue Wiertz 50, 5th floor, office WIE 05U018, Patrizia Di Leo) on the morning of Monday, 23 February, from 10.15 to 12.15.

Participants will receive one single access card valid for the two days of the meeting and should therefore keep their badge for the whole duration of the event.

PLEASE NOTE THAT DUE TO THE HEIGHTENED SECURITY ALERT LEVEL AT THE EUROPEAN PARLIAMENT ALL PARTICIPANTS:

- **must show a valid official photo-ID before entering the building**
- **must undergo security controls at the entrance of the premises**
- **are advised to have with them the LIBE Chair invitation letter or any other document that clearly indicates they are attending the LIBE ICM**

In case of difficulties with access cards badges please contact **Ms Patrizia DI LEO** (patrizia.dileo@europarl.europa.eu), tel. +32 (0)2 28 41186 or at the service phone number which will be operational during the meeting: + 32 (0)470 18 18 96.

MEETING DOCUMENTS

Meeting documents will be distributed in the meeting room and are also available at <http://www.europarl.europa.eu/relnatparl/en/meetings.html>.

INTERNET / WIFI ACCESS

Upon registration, participants can request an access code for the European Parliament wireless internet service. This access code is valid for the two days of the meeting.

Participants who request such an access code will need to sign a document stating that they agree with the terms and conditions of the European Parliament's internet service.

Please note that **no workstations** or computer rooms will be provided at the meeting.

SPEAKING TIME

Please note that speaking time will be limited and the priority will be given to ensuring that all Parliaments/Chambers have the opportunity to be heard in the debate. The moderator of each session will adapt the speaking time in accordance with the number of request for interventions.

Speaking cards of different colours will be available during the sessions (one colour per session) and participants who wish to intervene should fill those in capital letters and hand them to one of the ushers who will be present in the meeting room.

LANGUAGES

Interpretation will be provided in all official EU languages, plus Montenegrin and Turkish.

CLOAKROOM

Coats may be left (unguarded) on coat racks outside the meeting room. The European Parliament declines responsibility for the loss or theft of items.

COCKTAIL

Meeting participants are cordially invited to a cocktail reception, which will be held outside the room JAN 6Q2 right after the meeting on **Monday, 23 February 2015**.

RESTAURANT FACILITIES

Participants may access the Parliament's restaurant on the 2nd floor, of the coffee bar on the 3rd floor of the József Antall (JAN) building.

TAXIS / PUBLIC TRANSPORT

A taxi rank and a stop of the Brussels airport bus line are located in place du Luxembourg, close to the entrance of the European Parliament. More information about public transport in Brussels is available at <http://www.stib.be/index.htm?l=en>.

SMOKING

Please note that smoking is not permitted in the EP premises except in the designated areas, which are located next to the bars in the Paul-Henri Spaak (PHS, 3rd floor) and the Altiero Spinelli (ASP, ground floor) buildings.

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